

Chief Executive's Office

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Date: 13 October 2005

Chorley
Borough Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Chief Executive:
Jeffrey W Davies MA LLM

Dear Councillor

A meeting of the Statutory Licensing Sub-Committee A is to be held in the Council Chamber, Town Hall, Chorley on Wednesday, 26th October, 2005 commencing at 2.00pm.

AGENDA

1. **Declarations of Any Interests**

Members of the Sub-Committee are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda in accordance with the provisions of the Local Government Act 2000, the Council's Constitution and the Members Code of Conduct. If the personal interest is a prejudicial interest, then the individual Member should not participate in a discussion on the matter and must withdraw from the Council Chamber and not seek to influence a decision on the matter.

2. **Licensing Act 2003(Premises and Club Premises Certificate) Regulations 2003 - Application to vary premises in respect of Sacred Heart Parish Centre,Worthy Street, Chorley (Pages 1 - 56)**

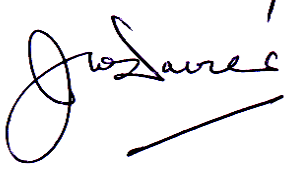
Report of Director of Legal Services (enclosed)

Attached for Members information is the Hearing Procedure

3. **Any other item(s) that the Chair decides is/are urgent**

Continued....

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Statutory Licensing Sub-Committee A (Councillor R Snape (Chair), Councillors M Lees and Mrs Smith, for attendance.
2. Agenda and reports to Councillor T Gray (Reserve Member) to be present at the start of the meeting.
3. Agenda and reports to Director of Legal Services and Licensing Manager for attendance.
4. Agenda and reports Deputy Leader (Councillor Edgerley) and Leader of Conservative Group (Councillor P Goldsworthy) for information.
5. Agenda to all remaining Chief Officers for information.
6. Agenda to all remaining Members of the Council for information.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823

کیجئے:

CHORLEY BOROUGH COUNCIL**LICENSING ACT 2003****SUB-COMMITTEE****GENERAL PROCEDURE POINTS FOR HEARINGS****INTRODUCTION**

The Licensing Act 2003 Sub-Committee will conduct hearings in accordance with the following general principles:

- All parties have a right to a fair hearing.
- Decision-making will be conducted in an open, transparent and accountable way.
- Each application will be determined on its own merits and the decision will be based upon:
 - the merits of the application
 - the promotion of the four licensing objectives
 - the Council's Statement of Licensing Policy
 - the Guidance issued by the Secretary of State for Culture, Media and Sport under Section 182 of the Licensing Act 2003
- the Licensing Authority will only permit licensing decisions to be taken by sub-committee consisting of three members. In the event of one member being unable to attend, the Licensing authority will use its best endeavours to substitute another member, taken from the membership of the Licensing Act 2003 Sub-Committee reserve list.
- the Sub-Committee may disallow cross-examination in exceptional circumstances; this decision will be taken on a case by case basis with a presumption to allow. However, parties are advised that the Sub-Committee wishes to discourage hostile cross examination.
- late representations and evidence will usually only be considered with the agreement of all parties present.
- decisions will generally be taken regardless of whether the applicant/other party is present unless the Sub-Committee consider it necessary in the public interest to adjourn the hearing to a specified date. All notices and representations from absent parties will be considered.
- the Sub-Committee will generally allow parties a maximum of 30 minutes per party to make all relevant Statements. However, the Sub-Committee recognises that in certain circumstances this may be insufficient due to the complexity of the issues involved. In this situation the Sub-Committee will consider representations from those parties involved in the hearing as to the length required to make all relevant statements. The Licensing Authority respectfully requests that all parties keep points pertinent and the discussion moving in the interests of cost and efficiency.

- the Sub-Committee recognises that Regulation 14 requires all hearings should take place in public unless the licensing authority “considers that the public interest in doing so outweighs the public interest in the hearing, or that part of the hearing taking place in public” in which the applicant, those assisting the applicant or other interested parties can be excluded. In the absence of any criteria in the Licensing Act 2003, the guidance issued under section 182 of the Act or the licensing Regulations, the Licensing Authority has adopted the existing criteria in Schedule 12A of the Local Government Act 1972 for excluding the press and public. The public and press will be excluded when the Sub-Committee is considering an application for a personal licence, where Lancashire Police have lodged an objection notice due to an existing relevant offence(s). Generally, the public and the applicant will be excluded when the Sub-Committee is determining a decision. Once a decision has been made all parties will be readmitted and the Chair will announce the decision and give reasons.
- all parties will be notified of the decision in accordance with any periods set down by the Licensing Act 2003 or where none are prescribed within 5 working days.
- the Sub-Committee has the right to exclude any parties behaving in a disruptive manner at the hearing at its own discretion.

HEARING PROCEDURE

PREMISES/CLUB PREMISES LICENCE APPLICATIONS

1. CHAIR OF SUB-COMMITTEE:

- opens meeting
- introduces Members and Officers
- confirms details of all parties in attendance
- outlines procedure to be followed

2. LICENSING OFFICER OUTLINES APPLICATION AND RELEVANT REPRESENTATIONS

3. QUESTIONS TO LICENSING OFFICER FOR CLARIFICATION FROM:

- Sub-Committee
- Applicant

4. APPLICANT OR REPRESENTATIVE OUTLINES APPLICATION

5. QUESTIONS TO APPLICANT FROM:

- Sub-Committee
- Interested Representative

6. LANCASHIRE POLICE REPRESENTATIONS

7. QUESTIONS TO LANCASHIRE POLICE FROM:

- Sub-Committee
- Applicant

8. LANCASHIRE FIRE & RESCUE REPRESENTATIONS

9. QUESTIONS TO LANCASHIRE FIRE & RESCUE FROM:

- Sub-Committee
- Applicant

10. ENVIRONMENTAL HEALTH (ENVIRONMENT) REPRESENTATIONS

11. QUESTIONS TO ENVIRONMENTAL HEALTH FROM:

- Sub-Committee
- Applicant

12. ENVIRONMENTAL HEALTH (HEALTH & SAFETY) REPRESENTATIONS

13. QUESTIONS TO ENVIRONMENTAL HEALTH FROM:

- Sub-Committee
- Applicant

14. PLANNING SERVICES REPRESENTATIONS**15. QUESTIONS TO PLANNING SERVICES FROM:**

- Sub-Committee
- Applicant

16. SOCIAL SERVICES REPRESENTATIONS**17. QUESTIONS TO SOCIAL SERVICES FROM:**

- Sub-Committee
- Applicant

18. TRADING STANDARD REPRESENTATIONS**19. QUESTIONS TO TRADING STANDARDS FROM:**

- Sub-Committee
- Applicant

20. INTERESTED PARTIES REPRESENTATIONS**21. QUESTIONS TO INTERESTED PARTIES FROM:**

- Sub-Committee
- Applicant

22. INTERESTED PARTIES INVITED TO BRIEFLY SUMMARISE**23. RESPONSIBLE AUTHORITIES INVITED TO BRIEFLY SUMMARISE****24. APPLICANT (OR REPRESENTATIVE) INVITED TO SUM UP****25. DECISION MAKING**

All parties retire whilst Sub-Committee makes decision.

26. NOTICE OF DECISION

Parties re-admitted and Chair announces decision and reasons.

Report of	Meeting	Date
Director of Legal Services	Statutory Licensing Sub-Committee	26 October 2005

APPLICATION TO VARY PREMISES LICENCE IN RESPECT OF SACRED HEART PARISH CENTRE WORTHY STREET CHORLEY

PURPOSE OF REPORT

1. For Members to determine an application for the variation to a premises licence.

CORPORATE PRIORITIES

2. There are no specific implications for corporate policies arising from this report.

RISK ISSUES

3. The issue raised and recommendations made in this report involve risk considerations in the following categories:

Strategy		Information	
Reputation		Regulatory/Legal	✓
Financial		Operational	
People		Other	

4. There is a right of appeal to the Magistrates Court by the applicant in respect of a decision to refuse to vary the premises licence or where the conditions of licence are modified. There is also the right of appeal to the Magistrates Court by a person who has made relevant representations against a decision to grant the variation or to modify the conditions of licence.

CURRENT PREMISES LICENCE

5. The premises licence was converted under the grandfather provisions. The current licensable activities are as follows:

Supply of alcohol by retail (on and off the premises)

Monday – Saturday	11.00 – 23.00
Sunday and Good Friday	12.00 – 22.30
Christmas Day	12.00 – 1500 and 1900 – 22.30
New Years Eve	11.00 – 11.00 (next morning by virtue of the deregulation order)



Current conditions are those embedded conditions under the Licensing Act 1964 and the following conditions:

Sale of Intoxicating Liquor

1. Intoxicating liquor shall only be sold or supplied to the following persons:
 - a) A Member of Sacred Heart Centre Club who has been a member for at least two days or whose nomination or application for membership was made at least two days before his/her admission.
 - b) A guest of such a member, bona fide entertained by him/her at their own expense.
 - c) A person attending pre-arranged booked functions of which at least 48 hours notice has been given to the Chief of Police.
 - d) Persons attending the club by virtue of their engagement or employment.
2. No intoxicating liquor shall be supplied for consumption off the premises except to a member in person.
3. There shall be rules of the club for the election of members, and a copy of such rules and any other rules shall be deposited with the clerk to the licensing justices. No alteration shall be made to such rules without prior consent of the licensing justices. Notice of any alteration in any of the rules shall be given to the clerk to the justices and the chief officer of the police within fourteen days.
4. A list of names and addresses of all members of the said club shall be kept on the premises and produced on demand for inspection by a constable in uniform.
5. No application shall be made under the authority of the licence for the grant of an occasional licence.

THE APPLICATION

6. A copy of the application to variation is attached to this report in full in Appendix 1. In summary the application is to conduct the following licensable activities and at the times set out below.

7. Regulated Entertainment

- i) Live Music – Indoors

11.00 – 00.00 Monday – Sunday

Function room occasionally used for performance of plays, pantomimes, nativity shows etc in front of an audience. Possibility of hiring room to theatre groups.

- ii) Live Music – Indoors

11.00 – 00.00 Monday – Thursday

11.00 – 01.00 Friday and Saturday

11.00 – 00.00 Sunday

Live entertainers will be engaged to perform live music in the premises, live bands etc.

- iii) Recorded Music – Indoors

11.00 – 00.00 Monday – Thursday
 11.00 – 01.00 Friday and Saturday
 11.00 – 00.00 Sunday

The playing of recorded music will take place on the premises in the form of discos at family functions etc

iv) Provision of facilities for making music – indoors

11.00 – 00.00 Monday – Thursday
 11.00 – 01.00 Friday and Saturday
 11.00 – 00.00 Sunday

Karaoke by means of amplified equipment

v) Provision of facilities for dancing – indoors

11.00 – 00.00 Monday – Thursday
 11.00 – 01.00 Friday and Saturday
 11.00 – 00.00 Sunday

Dancing provided in function room to enable dancing on the premises

8. Supply of Alcohol – On or Off the Premises

11.00 – 00.00 Monday – Thursday
 11.00 – 01.00 Friday and Saturday
 11.00 – 00.00 Sunday
 New Years Eve – deregulated and facility may be provided beyond hours stated.

9. Late Night Refreshment – Indoors

23.00 – 00.00 Monday – Thursday
 23.00 – 01.00 Friday and Saturday
 23.00 – 00.00 Sunday

Occasionally functions accompanied by buffet or Hot Pot Supper which may take place after 23.00.

10. Hours Premises open to public

09.00 – 01.00 Monday – Thursday
 09.00 – 02.00 Friday and Saturday
 09.00 – 01.00 Sunday

ADDITIONAL STEPS TO BE TAKEN TO PROMOTE LICENSING OBJECTIVES

11. The applicant has indicated that the following additional steps will be taken to promote the licensing objectives;

i) Prevention of crime and disorder

- The premises will adopt a proof of age policy.
- All private bookings for use of facilities will be risk assessed by the designated premises supervisor to ensure all necessary steps are taken to prevent nuisance, crime and disorder.
- The constitution provides for disciplinary action to be taken against any

member/guest breaching the rules of the centre

ii) Public Safety

- Fire procedures will be practised on a regular basis in accordance with company health and safety policy.
- Occupancy limited to 400 persons or such other number as agreed by the Fire Safety Officer and notified to all other responsible authorities in writing.
- Gas, electrical and fire safety certificates will be issued periodically and made available for inspection on reasonable notice.
- Upholstery, curtains, carpets and other decoration will be treated with a fire retardant and a written record of such treatment kept.

iii) Prevention of public nuisance

- Customers will be requested not to take alcohol in open vessels.
- Notices will be prominently displayed requesting persons who leave to do so quietly.
- During regulated entertainment, the person in charge will conduct regular assessments of the noise emanating from the premises and take appropriate steps to minimise any noise nuisance.

iv) The protection of children from harm

- Children will be permitted on the premises as approved in the constitution.

12. Other activities that may give rise to concern in respect of children.

None.

13. Conditions/Restrictions to be removed on variation

Removal of requirement in condition 1(c) to notify police of private pre-arranged bookings 48 hours before the event.

Removal of condition 3 re amendments to rules and clerks to the justices.

Removal of condition 5 re occasional licences.

14. Relevant Representations – Responsible Authorities

None received.

15. Relevant Representations – Interested Parties

There are two relevant representations and a petition received to the application to vary from interested parties who reside close to the premises. The objection is relevant to the following licensing objectives – Public Safety, Prevention of Public Nuisance, Protection of children from harm.

A copy of the representation in full is attached to this report in Appendix 2. In summary,

The area is a residential area with families and old people.

Traffic congestion causing restricted access to residents and emergency services.
Banging of car doors, taxis sounding horns, customers generating noise leaving the premises ie shouting.

Windows cannot be left open due to noise, children are being disturbed.

Noise from the club and customers leaving in the early hours especially on weeknights will affect personal rights to peace and quiet in this area.

16. Policy Considerations

Section 4 of the Licensing Act 2003 provides that a Licensing Authority must have regard to its Statement of Licensing Policy and to the guidance issued by the Secretary of State under Section 182 of the Act.

As Members will be aware the four licensing objectives are as follows:

- the prevention of crime and disorder
- public safety
- prevention of public nuisance
- the protection of children from harm.

The Licensing Act 2003 provides that where relevant representations are received the Licensing Authority must hold a hearing to consider them unless the parties agree that a hearing is unnecessary.

The Licensing Authority in determining the application, having had regard to the representations, may take the following steps it considers is necessary for the promotion of the licensing objectives.

- i) Reject the application in whole or in part
- ii) Modify the conditions.

Members must have regard to the Statement of Licensing Policy when determining this application. In particular, Member's attention is drawn to the following paragraphs:

- 1.3 The policy provides guidance on the general approach the Council, as Licensing Authority, within the meaning of the Act, will take in terms of licensing. However, each application will be considered separately, on its individual merits.
- 1.4 The Statement of Licensing Policy sets out how the licensing objectives will be achieved and to secure the safety and amenity of residential communities whilst facilitating a sustainable entertainment and cultural industry. The Policy recognises both the needs of residents for a safe and healthy environment in which to live and work and the importance of safe and well run entertainment premises to the local economy. Balancing these interests will not always be straightforward and will be guided by the four licensing objectives.
- 1.5 This policy does not seek to undermine the right of any individual to apply under the Act for a variety of permissions and as stated above each application will be considered on its individual merits. Nor does the Policy seek to override the right of a person to make representations on an application or seek a review of a licence or considerations will be taken into account.
- 2.2 Each of the licensing objectives are of equal importance with these objectives.
- 2.3 Each of the licensing objectives is of equal importance for the purposes of this Policy.
- 2.4 This policy statement is designed to deal with matters within the control of the licensee. It focuses on the premises in which each business is carried on and the

effect that has on members of the public living, working or engaged in normal activity in the vicinity.

- 2.5 Licensing Law is not envisaged by the Licensing Authority as a mechanism to control anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. Therefore any terms and conditions imposed will be focused on matters within the control of individual Licensees and others granted relevant permissions. These matters will centre on the premises and places used for licensable activities and the vicinity of the places.
- 2.6 The Licensing Authority considers that every holder of a licence, certificate of permission and designated premises supervisor is responsible for minimising the impact of their activities and anti-social behaviour by their customers within the vicinity of their premises.
- 5.3 The policy will not fix the hours during which alcohol can be sold. The Licensing Authority considers that stricter controls regarding noise nuisance may be necessary in more densely populated areas. The grant of a licence will be dependent on the impact of an activity on the licensing objectives.

CRIME AND DISORDER

- 6.1 Licensed premises, especially those offering late night entertainment, alcohol and refreshment can be a source of crime and disorder problems.
- 6.2 The Council is committed to reducing crime and disorder across the Borough through its statutory duty under the Crime and Disorder Act 1998 and the Community Safety Strategy. Statistics from the Community Safety Partnership regarding Crime and Disorder in the Licensing Authority area are given in Appendix 4.
- 6.3 The Community Safety Partnership will regularly monitor and review crime statistics within the Borough and their association with alcohol and provide reports to the Licensing Authority where appropriate. The Licensing Authority will give due consideration to any submissions made concerning the impact on crime and disorder of alcohol related problems. The Council may review this Policy where it considers it appropriate to do so.
- 6.4 The Council will have particular regard to the likely impact on licensing of related crime and the operation and management of all proposed licensed premises and applications for variations.
- 6.5 The promotion of the crime and disorder licensing objective, places a responsibility on licence holders to try and achieve this objective. Applicants will therefore be required to address, in their operating schedules, where appropriate, those measures that have been identified and will be implemented and/or maintained to reduce or prevent crime and disorder in the vicinity of their premises. The Licensing Authority considers that best practice will be exemplified by the night safe initiative and would recommend that licence holders join this initiative.
- 6.6 Where relevant representations are received on the crime and disorder objective, the Licensing Authority may have regard to the following where relevant: (though this is not an exhaustive list):
 - crime prevention measures
 - physical security features installed in the premises, (this may include CCTV both inside and outside the premises, where alcohol is stored in relation to off

- licenses, the use of toughened drinking glasses)
 - weapon detection and search facilities
 - procedures for risk assessing promotions and events such as 'happy hours', drinks promotions, for the potential to cause crime and disorder, and the plans to minimising such risks
 - adoption of best practice guidance in relation to safer clubbing guide
 - measures to prevent the use or supply of illegal drugs including search and entry policies
 - employment of licensed door supervisors
 - participation in other appropriate schemes eg pub watch scheme
 - measures to be taken for the prevention of violence or disorder.
- 6.7 The Licensing Authority where relevant representations are made will consider attaching conditions to deter and prevent crime and disorder, if appropriate and necessary and these may include conditions from the model pool of conditions at Appendix 3. Certain premises may be required to install CCTV system to an evidential standard should the Council be satisfied it is necessary and/or appropriate to meet the licensing objectives.
- 6.8 The Council reserves its right to use its powers to designate areas where alcohol may not be consumed in a public place to meet the Public Safety and Crime and Disorder objectives.

LICENSING HOURS

- 7.1 The policy recognises that longer (more flexible) licensing hours can contribute to easing crime and disorder problems by ensuring that concentrations of customers leaving premises simultaneously are avoided thus helping to reduce friction at taxi ranks, private hire offices, fast food outlets etc.
- 7.2 Individual applications will be considered on their merits and in general terms a flexible approach will be adopted. Fixed predetermined closing times for particular areas will not form part of the policy and restrictions on trading hours will be considered only where necessary to meet the licensing objectives.
- 7.3 The Licensing Authority, however, considers that the risk of disturbance to local residents is greater when licensable activities continue late at night and into the early hours of the morning as the ambient noise levels will be lower. The Licensing Authority may impose stricter conditions with regard to noise control in areas, which have denser residential accommodation, but each premises will be considered on its individual merits.
- 7.5 The Licensing Authority also recognises the principle of 24 hour opening of all licensed premises. However, it considers that longer opening hours may be more acceptable in commercial areas with high levels of public transport. The grant of a licence will in all cases be dependent on the impact of an activity in relation to the licensing objectives.
- 7.6 Where relevant representations are received, the Licensing Authority may have regard to the following where relevant (though this is a non-exhaustive list);
- the nature of the area where the premises are located (eg commercial, residential)
 - arrangements to ensure adequate availability of taxis and private hire vehicles, public transport
 - whether appropriate car parking is readily accessible to premises and whether the use/parking of vehicles would cause a demonstrable adverse impact on the amenity of residents

- whether the licensable activities are likely to cause adverse impact especially on local residents and whether appropriate measures will be put in place to prevent any adverse impact
- in relation to the grant of a new premises licence whether the premises will give rise to a negative cumulative impact on one or more of the licensing objectives.

In assessing the impact of the activity proposed the Licensing Authority may consider a number of factors inter alia,

- the type and scale of activity, the number and nature of clientele likely to attend
- the levels of noise from the premises, which may be acceptable later in the evening
- the proposed hours of operation
- the levels of public transport accessibility for customers and the likely means of public or private transport that will be used, access to private hire/taxis
- the means of access to the premises eg whether on principal pedestrian routes
- the level of car parking demand on surrounding residential streets and its effect on local residents, and movement of traffic
- the cumulative impact of licensed premises in an area and scope for mitigation
- frequency of the activity.

Operating Schedules to set out the measures to be taken to ensure that the licensing objectives are addressed. Applicants are also referred to paragraph 6.6.

PROTECTION OF CHILDREN FROM HARM

- 10.1 The policy does not seek to prevent or limit the access of children to licensed premises unless it is necessary for the prevention of physical, moral or psychological harm to them. The Licensing Authority is committed to protecting children from harm and activities associated with premises that sell alcohol or provide regulated entertainment, may in certain circumstances, give rise to concerns for the health and welfare of children. For the purpose of this Policy, a 'child' is defined as any person who is under the age of 16.
- 10.2 The Licensing Authority will not impose any conditions that specifically require access of children to premises and where no limitation is imposed this should remain a matter for the individual licence holder or club premises certificate holder. The Licensing Authority will consider the individual merits of each application. However, the Licensing Authority will have particular concern in respect of children:
- where there have been convictions of the current management for serving alcohol to minors or those where there is a reputation of under age drinking
 - where there is reputation of drug taking or dealing
 - where there is a strong element of gambling on the premises (but not for example, the simple presence of a small number of cash prize gaming machines)
 - where entertainment of an adult or sexual nature is provided (see paragraph 29 for additional information)
 - where the supply of alcohol is the exclusive or primary purpose of the service provided at the premises.

- 10.3 The Licensing Authority, in such circumstances as outlined above, may consider it necessary to impose a complete prohibition, it is envisaged that this would be rarely imposed. The Licensing Authority would normally be likely to impose requirements such as:
- limitations on the hours when children may be present
 - age limitations for persons under 18
 - limitations or exclusions when certain activities are taking place
 - requirements for accompanying adults
 - limitations of access to certain parts of the premises when particular licensable activities are taking place
 - provision of suitable signage
 - such other conditions or restrictions as may be necessary to achieve the licensing objectives.
- 10.4 Licensees are not to provide alcohol except as provided for by the Act. The Council expects applicants to consider child access in their operating schedules and volunteer appropriate conditions where relevant. The Council recommends that the following documents should be used as evidence of age:
- Passport
 - Photo Card Driving Licence issued in the European Union
 - Proof of Age Scheme Card (ie Portman Group) and schemes which carry the Proof of Age Standard Scheme logo
 - Citizen Card supported by the Home Office
 - Official ID Card issued by HM Forces or a European Union Country bearing a photograph and date of birth of the holder.
- 10.5 The Licensing Authority requires applicants to consider, where relevant, those factors that impact on the protection of children objective, and identify where necessary and appropriate, suitable measures to promote this objective. Applicants may wish to consider, where appropriate:
- arrangements to prevent children acquiring or consuming alcohol
 - arrangements to prevent children being exposed to drugs, drug taking, or drug dealing
 - arrangements to prevent children being exposed to gambling, or activities of an adult or sexual nature
 - steps to be taken to prevent children being exposed to violence or disorder
 - arrangements for training staff in relation to the protection of children
 - steps to be taken to prevent children purchasing cigarettes from vending machines and preventing access to Amusement with Prize Machines (except in accordance with the Gaming Legislation).
- 10.6 Applicants may volunteer prohibitions and restrictions on their Operating Schedules as a result of their own risk assessments determining that the presence of children is undesirable or inappropriate. Where no relevant representations are made to the Licensing Authority these volunteered prohibitions and restrictions will become conditions attached to the licence or certificate. The Licensing Authority may impose conditions where relevant representations are made if it considers it necessary and/or appropriate including those drawn from the Model Pool of Conditions shown in Appendix 3.

- 10.7 The Licensing Authority will also expect applicants, where relevant, to consider how they intend to provide for the supervision of children as unaccompanied customers and as performers providing regulated entertainment. Licence holders should give consideration to the welfare of children as performers in such cases. As a minimum requirement the Licensing Authority will require an adult to be nominated to be responsible for such child performers.
- 10.8 Where large numbers of unaccompanied children are to be present eg children's show or pantomime, conditions may be imposed, where relevant representations are received, requiring the presence of an appropriate number of adult staff to ensure public safety and protection of children from harm. The Licensing Authority requires applicants to address those matters in their operating schedules. See paragraph 12.1 for further guidance.
- 10.9 The Licensing Authority recognises Lancashire County Council Social Services Department or a future body with the relevant legislative functions of a social services department as being competent to advise on matters relating to the protection of children from harm.

CHILDREN AND CINEMAS

- 11.1 Where the exhibition of films is permitted the Licensing Authority requires admission to children to be restricted in accordance with the British Board of Film Classification (BBFC) or any other body designated under Section 4 of the Video Recordings Act 1984.
- 11.2 Where it is proposed to exhibit films not classified by the BBFC, the Licensing Authority will, provided 28 days notice has been given, classify the films concerned using the guidelines published by the BBFC.

CHILDREN AND PUBLIC ENTERTAINMENT

- 12.1 Where there is entertainment specifically provided for children (eg children's disco) the Licensing Authority would recommend as a minimum:
- an adult member of staff to be stationed in the vicinity of each of the exits, a minimum of one member of staff per 50 children or part thereof
 - no standing to be permitted in any part of an auditorium during the performance
 - no child unless accompanied by an adult to be permitted in the front row of any balcony.
- 12.2 Where relevant representations are made, the Licensing Authority may, if it considers it necessary and/or appropriate attach conditions to licences and permissions to prevent harm to children, these may include those drawn from the Model Pool or Conditions at Appendix 3 relating to the Protection of Children from Harm.

PREVENTION OF PUBLIC NUISANCE

- 13.1 Licensed premises have significant potential to adversely impact on communities through public nuisances arising from their operation.
- 13.2 The Licensing Authority is aware of the importance of the licensed trade to the local economy as well as in cultural and social terms. The Licensing Authority is also concerned to protect the amenity of residents and businesses in the vicinity of

licensed premises. 'Vicinity' is not defined in the Act or Guidance issued by the Secretary of State. Whether or not incidents can be regarded, as 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case.

- 13.3 The Licensing Authority will interpret 'public nuisance' in its widest sense and include such matters as noise emanating from the premises, light, litter, odour and anti-social behaviour where these matters impact on those living or working in an area.
- 13.4 Activities that involve public entertainment, drinking or eating, have the potential to impact adversely on their surrounding areas due to noise, litter, and odours. There is also the potential for disturbance caused by those attending licensable activities. Late at night the impact of licensed activities is likely to be more objectionable to residents living close to a licensed activity, as the ambient noise levels are often lower so noise disturbance becomes more noticeable.
- 13.5 The policy allows for later opening hours except where there will be an adverse impact on the licensing objectives. In general the Licensing Authority will expect more comprehensive measures to be proposed at late night venues and/or where there has been a history of public nuisance.
- 13.6 On receipt of relevant representations, the Licensing Authority will assess the likelihood of it causing an adverse impact, by generally considering the following factors where relevant:
- the location of the premises (in particular proximity to residential and other noise sensitive premises eg hospitals, nursing homes, hospices and places of worship)
 - the type of activities, the number and nature of clientele likely to attend at the time of the application
 - the proposed hours of operation
 - levels of public transport accessibility for customers either arriving or leaving the premises (including taxis and private hire)
 - means of access to premises (whether on principal pedestrian routes)
 - the level of car parking demand on any surrounding residential streets and its effect on local residents
 - the cumulative impact on licensed premises in an area
 - the scope for mitigating an impact ie CCTV, door supervisors
 - the frequency of an activity
 - the design and layout of the premises
 - measures taken or proposed to be taken to prevent noise or vibration escaping from the premises eg sound proofing, air conditioning and sound limitation devices
 - measures taken to prevent unreasonable disturbance by customers/staff arriving and leaving the premises, goods deliveries etc
 - measures taken to lessen the impact of parking in the vicinity
 - control of operating hours for all or parts of the premises (eg gardens, last admission times and 'wind down' periods)
 - measures to be taken to prevent drunkenness on the premises
 - measures to ensure collection and disposal of litter and waste outside their premises.

- 13.7 The Licensing Authority when considering an application will take into account previous substantiated nuisance complaints particularly when a statutory notice has been served. Applicants may wish to have regard to the Good Practice Guide on the Control of Noise from Pubs & Clubs produced by the Institute of Acoustics and the British Beer and Pub Association.
- 13.8 On receipt of relevant representations, the Licensing Authority, where it considers it necessary and/or appropriate may attach conditions to a licence to prevent public nuisance including those drawn from the Model Pool of Conditions – see Appendix 3. In particular, it may attach a condition requiring the use of door supervisors licensed by the Security Industry Authority.
- 13.9 The Licensing Authority requires Operating Schedules, where relevant to satisfactorily address the issue of public nuisance.
- 13.10 The Licensing Authority would also recommend applicants highlight local public transport links and taxi and private hire services within their premises, (including agreeing arrangements with nominated taxi and private hire firms for dropping off and collecting customers).
- 13.11 The Licensing Authority, will in accordance with the Guidance, focus on matters within the control of the individual Licence holder. The Licensing Authority accepts that the difficulty that a licence holder has in preventing anti-social behaviour by individuals once they are behind the direct control of the Licence Holder. However, the licensing objection of preventing public nuisance will not be achieved if customers from a premises regularly conduct themselves in an anti-social manner to the detriment of local residents or businesses. In addition, the Council has a duty to do all it can to prevent crime and disorder in the Borough under the Crime and Disorder Act 1998.
- 14.1 The Licensing authority considers that members of the public when visiting licensed premises, have a right to expect that due consideration has been given to public safety. The Licensing Authority notes that the public safety objective is concerned with the physical safety of people using premises and not with public health which is dealt with in other legislation.
- 14.2 The Licensing Authority is committed to ensuring public safety across the Borough by working in partnership with Lancashire Police, Lancashire Fire & Rescue and Licence Holders.
- 14.3 Applicants should carefully consider the safety of the premises having regard to the licensable activities that are proposed and to address in the operating schedule, where relevant, how public safety will be achieved. Such measures may include, where relevant to the premises:
- the occupancy capacity of the premises
 - age, design and layout of the premises including means of escape, nature of the licensable activities to be provided, in particular the sale and supply of alcohol
 - hours of operation
 - customer profile (eg age)
 - use of special effects eg lasers, pyrotechnics, smoke/foam machines
- 14.4 The Act requires a plan of the premises to be supplied with operating schedules showing prescribed information.

The Licensing Authority will take notice of a health and safety risk assessment submitted with an operating schedule.

- 14.5 All licensed premises will be risk related according to a Protocol agreed with Lancashire Fire and Rescue. Lancashire Fire & Rescue in accordance with the Protocol will carry out inspections. A copy is attached at Appendix 6.
- 14.6 The Licensing Authority may inspect premises where it considers it appropriate on public safety grounds.
- 14.7 On receipt of relevant representations the Licensing Authority may, where it considers it necessary and/or appropriate, impose conditions to secure the public safety objective including those drawn from the Model Pool of Conditions attached at Appendix 3. Any conditions imposed will relate to the particular circumstances of the individual premises and will not duplicate other requirements of the law.

HUMAN RIGHTS ACT IMPLICATIONS

- 17. The Human Rights Act 1988 makes it unlawful for a local authority to act in a way that is incompatible with the European Convention on Human Rights. The Council will have particular regard to the following convention Rights;
 - Article 6 that in the determination of civil rights and obligations everyone is entitled to a fair public hearing within a reasonable time by an independent and impartial tribunal established by law;
 - Article 8 that everyone has the right to respect for his home and family life;
 - Article 1 of the First Protocol that every person is entitled to the peaceful enjoyment of his/her possessions including for example, possession of a licence.

ASSOCIATED PAPERS

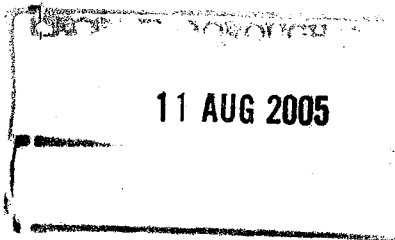
- 18. Application form and relevant representation.

ROSEMARY LYON
DIRECTOR OF LEGAL SERVICES

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
H Bee	5665	***	LEGREP/90181JM2

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**MISS P.A. ANGLEZARKE
65 WORTHY STREET
CHORLEY
LANCS.**

PR6 0NH

08/08/2005

RE; NEW LICENSING LAWS SACRED HEART SOCIAL CLUB.

REASONS AGAINST NEW LAWS

TRAFFIC CONGESTION RESTRICTING VEHICLES FROM GAINING ACCESS TO ROSKLYN RD. (FIRE ENGINES & AMBULANCES).

NOISE

BANGING OF CAR DOORS, TAXIS SOUNDING HORNS, (ILLEGAL) LOUD MUSIC LOUD PEOPLE, THIS IS A DIRECT DISREGARD FOR THE RESIDENTS IN THE SURROUNDING AREA.

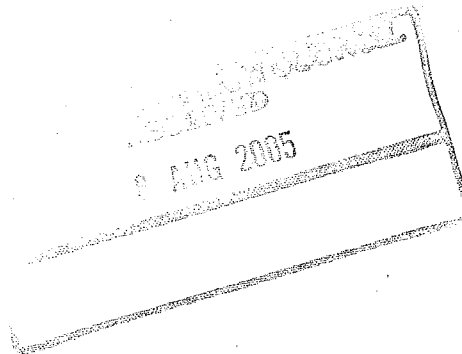
WINDOWS CANNOT BE LEFT OPEN DUE TO THE NOISE, CHILDREN ARE BEING DISTURBED.

PARTIES ARE A PROBLEM, PEOPLE MAKE THEIR WAY TO TATTON WITH THEIR DRINKS, THEN RUN AMOK PAST HOUSES IN WORTHY STREET.

THE NEW LAW SHOULD NOT HAPPEN IN A RESIDENTIAL AREA.

61 Worthy Street
Chorley
Lancashire

Chorley Borough Council
Licensing Section
Town Hall
Chorley
PR7 1DP



6th August 2005

Dear Sirs

Re: Sacred Heart Parish Centre, Worthy Street, Chorley

I write in connection with an application made by Sacred Heart Club for extended licensing hours until 12.00 am midweek and until 1.00 am at weekends.

I wish to put my objections to this application in writing to you as I am a nearby resident who already has to content with a considerable amount of noise from loud music, people leaving the club at the end of normal licensing hours as well as taxis pumping their horns and car doors banging. In fact, I have already made a complaint to Sue Briggs in Environmental Health regarding the noise levels.

Should this application for extended licensing hours be accepted, the noise levels will surely only increase as visitors to the club will have an additional 2 hours "drinking time" which is undoubtedly going to add to the noise and drunken behaviour as people leave the club at a much later time in addition to the loud music lasting another 2 hours!

The club is situated in a residential location with many families with young children, including myself, living in very close proximity to the club and I think it would be very inconsiderate and unfair to all nearby residents if your department were to pass this application.

I trust you will take these matters into consideration when assessing this application for extended licensing hours.

Yours faithfully

J. Bebbington

Miss Jacqueline Bebbington

OBJECTION INFORMATION

Premises Name	SACLED HEALT CENTRE
Applicant Name	ARCHDIOCESEON PARISH CENTRES MANAGEMENT COMPANY LTD
Applicant Telephone No.	01257 270092.
Fax	
Applicant Address	SACLED HEALT PARISH CENTRE WORTHY STREET CHORLEY PR6 0NH
Solicitors Name	LICENSING CONSULTANCY SERVICES G. SUMNER
Solicitors Telephone No.	07801 356700.
Fax	01695 575557.
Solicitors Address	5 PINE GLOVE ORMSKIRK LANCS L39 2YS .
End of 20 Day Period	23/8/05
End of 20 Working Days	23/8/05
Other Information	

London Office
Tel: 020 7219 3515
Fax: 020 7219 3831

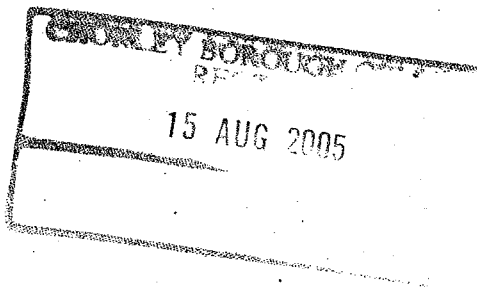


Constituency Office
Tel: 01257 271555
Fax: 01257 277462

HOUSE OF COMMONS
LONDON SW1A 0AA

Our Ref: BENN001 / CMY

Mr Bee
Licensing Manager
Legal Department
Chorley Borough Council
Union Street
Chorley
Lancashire
PR7 1AL



10 August 2005

Dear Mr Bee

I have been contacted by Ms Jacqueline Bennington, 61 Worthy Street, Chorley Lancashire objecting to the new licence at Sacred Heart Club.

I understand objections have to be submitted by 23 August 2005. I enclose a copy of a letter and petition I have received from some of the residents who live close to the Club.

Please consider the enclosed letter and petition when the new licence comes up before the Licensing Committee.

On all reply correspondence please quote Our Ref above and forward to 35- 39 Market Street Chorley Lancashire PR7 2SW.

Yours sincerely

Lindsay Hoyle MP

61 Worthy Street
Chorley
Lancashire

Chorley Borough Council
Licensing Section
Town Hall
Chorley
PR7 1DP

8
6th August 2005

Dear Sirs

Re: Sacred Heart Parish Centre, Worthy Street, Chorley

I write in connection with an application made by Sacred Heart Club for extended licensing hours until 12.00 am midweek and until 1.00 am at weekends.

I wish to put my objections to this application in writing to you as I am a nearby resident who already has to contend with a considerable amount of noise from loud music, people leaving the club at the end of normal licensing hours as well as taxis pumping their horns and car doors banging. In fact, I have already made a complaint to Sue Briggs in Environmental Health regarding the noise levels.

8
Should this application for extended licensing hours be accepted, the noise levels will surely only increase as visitors to the club will have an additional 2 hours "drinking time" which is undoubtedly going to add to the noise and drunken behaviour as people leave the club at a much later time in addition to the loud music lasting another 2 hours!

The club is situated in a residential location with many families with young children, including myself, living in very close proximity to the club and I think it would be very inconsiderate and unfair to all nearby residents if your department were to pass this application.

I trust you will take these matters into consideration when assessing this application for extended licensing hours.

Yours faithfully

Miss Jacqueline Bebbington

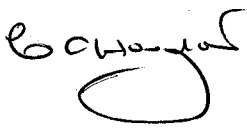


Licensing
Civic Offices
Union Street
Chorley
PR7 1AL

Sacred Heart Social Club Worthy Street Chorley intends to apply for Extension of Licence for both the sale of Liquor and Entertainment. On Monday – Thursday the extension will be until 12 midnight Friday and Saturday 1am and Sundays again 12 midnight.

8 We the undersigned residents of Worthy Street, Rosklyn Road, and Buchanan Street, feel strongly that this will add even further problems to the congested Car parking along all of these streets ,as the Club fails to provide car parking facilities. Both Rosklyn Road and Buchanan Street are Cul-de -sacs so there is already restricted access for Emergency Service vehicles (recently experienced by the local Fire Brigade)

We also feel that the noise from the club and customers leaving in the early hours especially on week nights will affect our personal rights to peace and quiet in this residential area.

8 Therefore in opposition to this application we sign this Petition to ask the Licensing Committee to refuse the proposed licence extension.

Name	Address	Signature	Comments
CHRISTINE AND HOUGHTON	2 ROSKLYN RD CHORLEY		We have major problems with cars parking in front of house causing congestion, noise and restricting access of other vehicles to rest of the road.
CHRIS HOUGHTON	---		
JACQUELINE BEBBINGTON	61, WORTHY ST CHORLEY	J. Bebbington	We have problems with loud music and people leaving the club e.g. car doors banging taxis pumping horns. All these things wake my 3 year old daughter up when she is sleeping.
P.A. ANGEZARKE	65 WORTHY ST	P.A. Angezarka	PROBLEMS CAR DOORS, LOUD SHOUTING, LOUD MUSIC, CARS BLOCKING STREETS.
G.S. Bolton	73, WORTHY ST		
JULIE MAY	81 WORTHY ST	Julie May	LOUD MUSIC ON FRIDAYS
Phillip Clithorne	1 Rosklyn Rd	P Clithorne	
MR. A. ALLEN	4 ROSKLYN RD	A.A.	
F. Collins	3 ROSKLYN RD.	F. Collins	Problems with parking, loud music.

8

8

Name	Address	Signature	Comments
R. LEYLAND	20 WORTHY ST CHORLEY	<i>R. Leyland</i>	TOO much noise, TAXIS in particular Pomping Horns which you know is illegal so police maybe involved. Loud music. ↑
F.M. LEYLAND W ROSTRON	20 WORTHY ST 8 WORTHY ST	F.M. Leyland <i>W. Rostron</i>	AS ABOVE NOISE. SHOUTING GOODBYES - DRINK DRIVING
T. MEAULTER	33 Buchanan st.	<i>T. Meaulter</i>	Loud music disturbs children who are trying to sleep!!!
A. Bjorkua V L Taylor	29 Buchanan or 27 Buchanan st	<i>A. Bjorkua</i> <i>V L Taylor</i>	loud music & dodgy characters hanging around. loud music and strange people about
P. Heald S Bennetton	79 Worthy st. 77 WORTHY ST	<i>P. Heald</i> <i>S Bennetton</i>	Noise Parking Noise + PARKING - when leaving club.
A. BABBINGTON S Babbington	83 Worthy ST 83 Worthy ST	<i>A. Babbington</i> <i>S Babbington</i>	Cant sleep with window open at night because of noise from club.
PAUL BIBBY	61 WORTHY ST	<i>Paul Bibby</i>	I WORK 12 HOUR SHIFTS EVERY OTHER WEEKEND & the noise & parking now is horrendous. & if the club is allowed extra serving time surely this is only going to get worse.

& EVEN NOW I AM
struggling to get a
decent nights sleep.

Name	Address	Signature	CommentsComments

LICENSING ACT 2003

Notice of hearing of representations in respect of an application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously

To
Of

[a person who made relevant representations]

The Chorley Borough Council being the licensing authority, on the 26th July 2005 received an application to convert and vary the Justices Licence from G Sumner on behalf of the Sacred Heart Parish Centre Chorley

The Council received representations from interested parties on the likely effect of the Grant to Vary the Premises Licence on the promotion of the Licensing Objectives.

The Council now GIVES YOU NOTICE that representations will be considered at a hearing to be held at Chorley Borough Council Town Hall

On 21st September 2005 at 10am following which the Council will issue a Notice of Determination of the Application.

[The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.]

The particular points on which the Council considers that it will want clarification at the hearing from the applicant are as follows:

- Licensing objectives:- Prevention of public nuisance
- Protection of children from Harm
- Public safety

For the applicant to describe any additional steps that he/she intends to make in promoting the above licensing objectives

For the objector to describe the likely effect of the grant of the premises licence on promoting the above licensing objectives

You should complete the enclosed form and return it to:

Mr H. Bee, The Licensing Manager, Licensing Department, Civic Buildings, Union Street, Chorley, Lancs. PR7 1AL.

within five (5) working days before the day or the first day on which the hearing is to be held.

Date _____ Signed _____

Designation _____
the officer appointed for this purpose

LICENSING ACT 2003

Notes:**Right of attendance assistance and representation**

- 15 Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

- 16 At the hearing a party shall be entitled to-
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority.

Failure of parties to attend the hearing

- 20 -
- (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
 - (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may -
 - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence
 - (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
 - (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

- 21 Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
- 22 At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
- 23 A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
- 24 The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for a regulation 16.
- 25 The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may —
- (a) refuse to permit that person to return, or
 - (c) permit him to return only on such conditions as the authority may specify,

but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

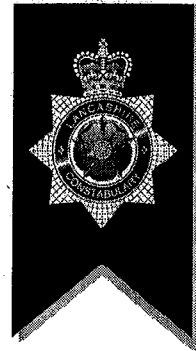
Lancashire Constabulary

Licensing Unit, Police Station, St Thomas's Road, Chorley, PR7 1DR

Tel: 01257 246215

Fax: 01257 246217

e-mail: southern-licensing@lancashire.pnn.police.uk



2nd August 2005

Licensing Officer
Chorley Borough Council
Town Hall
Market Street
Chorley
PR7 1DP

Dear Sir

RE: PREMISES LICENCE REPLY:- LICENSING ACT 2003 - REF Variation.

Premises SACRED HEART CENTRE, WORTHY STREET, CHORLEY

There are no police representations to be made in respect of this application:-

Yours faithfully

Police Constable 290

(Licensing)

LICENSING ACT 2003

Notice of hearing of representations in respect of an application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously

To G Sumner
 Of Licensing Consultancy Services

[applicant]

The Chorley Borough Council being the licensing authority, on the 26th July 2005 received an application to convert and vary the Justices Licence from G Sumner on behalf of the Sacred Heart Parish Centre.

The Council received two representations and a petition from interested parties on the likely effect of the Grant to vary the Premises Licence on the promotion of the Licensing Objectives.

The Council now GIVES YOU NOTICE that representations will be considered at a hearing to be held at Chorley Borough Council Town Hall

On 21st September 2005 at 10am following which the Council will issue a Notice of Determination of the Application.

[The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.] **-TO FOLLOW**

The particular points on which the Council considers that it will want clarification at the hearing from the applicant are as follows:

- Licensing objectives:- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm

For the applicant to describe any additional steps that he/she intends to make in promoting the above licensing objectives

For the objector to describe the likely effect of the grant of the premises licence on promoting the above licensing objectives

You should complete the enclosed form and return it to:

Mr H. Bee, The Licensing Manager, Licensing Department, Civic Buildings, Union Street, Chorley, Lancs. PR7 1AL.

within five (5) working days before the day or the first day on which the hearing is to be held.

Date _____ Signed _____

Designation _____
 the officer appointed for this purpose

LICENSING ACT 2003

Notes:**Right of attendance assistance and representation**

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- 16 At the hearing a party shall be entitled to-
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
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- (a) refuse to permit that person to return, or
 - (c) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Please read the following instructions first

Before completing this form please read the guidance notes. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary, (putting the name of the premises to which the application refers and the question you are answering). You may wish to keep a copy of the completed form for your records.

(Part A) Application for an existing licence to be converted to a premises licence under the Licensing Act 2003

I / We [ARCHDIOCESAN PARISH CENTRES MANAGEMENT COMPANY LTD] apply to
Insert name of applicant(s)

convert an existing licence to a premises licence under Schedule 8 to the Licensing Act 2003 for the premises described in Part A1 below: -

Part A1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description:	
SACRED HEART PARISH CENTRE	
WORTHY STREET	
Post town CHORLEY	Postcode PR6 0NH

Telephone number of premises (if any) 01257 270092

Non-domestic rateable value of premises £ 0

Part A2 - Applicant Details

Please state the capacity in which you are applying to convert your existing licence

Please tick ✓

- a) An individual or individuals please complete section (A)
- b) a person other than an individual:
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

(B) Other Applicants

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name	ARCHDIOCESAN PARISH CENTRES MANAGEMENT COMPANY LTD	
Address	ARCHDIOCESE OF LIVERPOOL CENTRE FOR EVANGELISATION CROXTETH DRIVE SEFTON PARK LIVERPOOL L17 1AA	
Registered number (where applicable)	03422332	
Description of applicant (for example, partnership, company, unincorporated association etc.)	LIMITED COMPANY	
Telephone number (if any)	0151 522 1035	FAX 0151 522 1021
E-mail address (optional)		

Please state who you wish to be specified to be the premises supervisor under the new licence

Name ANTHONY TOLAND

Address 7 CAVENDISH STREET, CHORLEY, PR6 0RU

Personal Licence number, if known PA 0089

State any limitations on the hours during which you are permitted by your licence(s) or any additional authorities to conduct licensable activities, including the sale of alcohol.

HOURS RESTRICTED AS FOLLOWS:-
SALE OF ALCOHOL BY RETAIL RESTRICTED BY LICENSING ACT 1964 PERMITTED HOURS
MONDAY TO SATURDAY 11:00 TO 23:00
SUNDAY AND GOOD FRIDAY 12:00 TO 22:30
CHRISTMAS DAY 12:00 TO 15:00 AND 19:00 TO 22:30
NEW YEARS EVE NO RESTRICTIONS - DEREGULATED.

REGULATED ENTERTAINMENT AS PRIVATE MEMBERS CLUB OR PRIVATE HIRE
AS ABOVE HOURS

Describe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note 2):

a) General – all four licensing objectives (b,c,d,e)

SEE COPY OF LICENCE

b) The prevention of crime and disorder

c) Public safety

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

(A) Individual Applicants (fill in as applicable)

Mr Mrs Miss Ms Other title (e.g. Rev)

Surname

First name(s)

Please tick ✓ Yes

I am 18 years old or over

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address (optional)

Second Individual Applicant (if applicable)

Mr Mrs Miss Ms Other title (e.g. Rev)

Surname

First name(s)

Please tick ✓ Yes

I am 18 years old or over

Part A3 - Operating Schedule

If 5,000 or more people attend the premises at any one time, please state the number

General description of premises (please read guidance note 1)

PARISH CENTRE AND MEMBERS CLUB COMPRISING GROUND FLOOR MAIN HALL WITH STAGE AND KITCHEN AND FIRST FLOOR GAMES ROOM AND COMMITTEE MEETING ROOM

What existing licensable activities are authorised by your existing licence(s)?

Please tick ✓ Yes

Provision of regulated entertainment

- a) plays
- b) films
- c) indoor sporting events
- d) boxing or wrestling entertainment
- e) live music
- f) recorded music
- g) performances of dance
- h) anything of a similar description to that falling within (e), (f) or (g)

Provision of entertainment facilities for:

- i) making music
- j) dancing
- k) entertainment of a similar description to that falling within (i) or (j)

Provision of late night refreshment

Sale by retail of alcohol:-

- a) for consumption on the premises
- b) for consumption off the premises

Please state who you wish to be specified to be the premises supervisor under the new licence

Name ANTHONY TOLAND

Address 7 CAVENDISH STREET, CHORLEY, PR6 0RU

Personal Licence number, if known PA 0089

State any limitations on the hours during which you are permitted by your licence(s) or any additional authorities to conduct licensable activities, including the sale of alcohol.

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 NEW YEARS EVE NO RESTRICTIONS - DEREGULATED.

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 AS ABOVE HOURS

Describe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note 2):

a) General – all four licensing objectives (b,c,d,e)

SEE COPY OF LICENCE

b) The prevention of crime and disorder

c) Public safety

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 6). If signing on behalf of the applicant please state in what capacity.

Signature _____
 Date _____
 Capacity _____

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 7) MR G. SUMNER ABII LICENSING CONSULTANCY SERVICES 5 PINE GROVE	
Post town	ORMSKIRK
Post code	L39 2YS
Telephone number	07801 356700
E-mail address (optional)	lcs@sumner168.freemove.co.uk

If you wish to apply at the same time for a variation of the premises licence if it is converted from your existing licence(s) under Section 34 or 37 of the Licensing Act 2003, now complete Part B of this form.

If you do not wish to apply at the same time for a variation of the premises licence if it is converted from your existing licence(s), you should leave Part B blank.

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 6). If signing on behalf of the applicant please state in what capacity.

Signature _____

Date _____

Capacity _____

<p>Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 7)</p> <p>MR G. SUMNER ABII</p> <p>LICENSING CONSULTANCY SERVICES</p> <p>5 PINE GROVE</p>	
<p>Post town ORMSKIRK</p>	<p>Post code L39 2YS</p>
<p>Telephone number</p>	<p>07801 356700</p>
<p>E-mail address (optional)</p>	<p>lcs@sumner168.freemove.co.uk</p>

If you wish to apply at the same time for a variation of the premises licence if it is converted from your existing licence(s) under Section 34 or 37 of the Licensing Act 2003, now complete Part B of this form.

If you do not wish to apply at the same time for a variation of the premises licence if it is converted from your existing licence(s), you should leave Part B blank.

- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M) - Please also complete Part B3 on this form

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
Mon	11:00	00:00	Please give further details here (please read guidance note 10) FUNCTION ROOM OCCASIONALLY USED FOR PERFORMANCE OF PLAYS, PANTOMINES, NATIVITY SHOWS ETC IN FRONT OF AN AUDIENCE. POSSIBILITY OF HIRING ROOM TO THEATRE GROUPS ETC.	Both	
Tue	11:00	00:00			
Wed	11:00	00:00	State any seasonal variations for performing plays (please read guidance note 11)		
Thur	11:00	00:00			
Fri	11:00	01:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat	11:00	01:00			
Sun	11:00	00:00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 10)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 11)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 10)
Day	Start	Finish	
Mon			
Tue			
Wed			State any seasonal variations for indoor sporting events (please read guidance note 11)
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 12)
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 10)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 11)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	
				Both	
Mon	11:00	00:00	Please give further details here (please read guidance note 10) LIVE ENTERTAINERS WILL BE ENGAGED TO PERFORM LIVE MUSIC IN THE PREMISES, LIVE BANDS ETC		
Tue	11:00	00:00			
Wed	11:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 11)		
Thur	11:00	00:00			
Fri	11:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat	11:00	01:00			
Sun	11:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	11:00	00:00	Please give further details here (please read guidance note 10) THE PLAYING OF RECORDED MUSIC WILL TAKE PLACE ON THE PREMISES IN THE FORM OF DISCOS AT FAMILY FUNCTIONS ETC ETC		
Tue	11:00	00:00			
Wed	11:00	00:00	State any seasonal variations for playing recorded music (please read guidance note 11)		
Thur	11:00	00:00			
Fri	11:00	01:00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat	11:00	01:00			
Sun	11:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 10)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 11)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	
Mon				Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 10)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 11)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sun					

I

Provision of facilities for making music Standard days and timings (please read guidance note 8)			Please give a description of the facilities for making music you will be providing KARAOKE		
Day	Start	Finish	Will the facilities for making music be indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Mon	11:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	11:00	00:00	Please give further details here (please read guidance note 11) KARAOKE WILL BE BY MEANS OF AMPLIFIED EQUIPMENT		
Wed	11:00	00:00			
Thur	11:00	00:00	State any seasonal variations for the provision of facilities for making music (please read guidance note 11)		
Fri	11:00	01:00			
Sat	11:00	01:00	Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sun	11:00	00:00			

J

Provision of facilities for dancing Standard days and timings (please read guidance note 8)			Will the facilities for dancing be indoors or outdoors or both – please tick [✓] (see guidance note 9).	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	11:00	00:00		Please give further details here (please read guidance note 10) DANCE FLOOR PROVIDED IN FUNCTION ROOM TO ENABLE DANCING ON THE PREMISES	
Tue	11:00	00:00			
Wed	11:00	00:00	State any seasonal variations for providing dancing facilities (please read guidance note 11)		
Thur	11:00	00:00			
Fri	11:00	01:00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat	11:00	01:00			
Sun	11:00	00:00			

K

Provision of facilities for entertainment of a similar description to that falling within I or J standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [✓] (please read guidance note 9)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 10)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 11)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 12)		
Sat					
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 9).	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon	23:00	00:00	Please give further details here (please read guidance note 10) OCCASIONALLY FUNCTIONS ARE ACCOMPANIED BY BUFFET OR HOT POT SUPPER WHICH MAY TAKE PLACE AFTER 23:00	Both	<input type="checkbox"/>	
Tue	23:00	00:00				
Wed	23:00	00:00		State any seasonal variations for the provision of late night refreshment (please read guidance note 11)		
Thur	23:00	00:00				
Fri	23:00	01:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 12)			
Sat	23:00	01:00				
Sun	23:00	00:00				

M

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box ✓) (please read guidance note 13)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	11:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 11)	Both	<input checked="" type="checkbox"/>
Tue	11:00	00:00			
Wed	11:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 12) NEW YEARS EVE - DEREGULATED AND FACILITY MAY BE PROVIDED BEYOND HOURS STATED		
Thur	11:00	00:00			
Fri	11:00	01:00			
Sat	11:00	01:00			
Sun	11:00	00:00			

L

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [✓] (please read guidance note 9).	Indoors	<input checked="" type="checkbox"/>	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon	23:00	00:00	Please give further details here (please read guidance note 10) OCCASIONALLY FUNCTIONS ARE ACCOMPANIED BY BUFFET OR HOT POT SUPPER WHICH MAY TAKE PLACE AFTER 23:00	Both	<input type="checkbox"/>	
Tue	23:00	00:00				
Wed	23:00	00:00		State any seasonal variations for the provision of late night refreshment (please read guidance note 11)		
Thur	23:00	00:00				
Fri	23:00	01:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 12)			
Sat	23:00	01:00				
Sun	23:00	00:00				

M

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box ✓) (please read guidance note 13)	On the premises	<input type="checkbox"/>
Day	Start	Finish		Off the premises	<input type="checkbox"/>
Mon	11:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 11)	Both	<input checked="" type="checkbox"/>
Tue	11:00	00:00			
Wed	11:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 12) NEW YEARS EVE - DEREGULATED AND FACILITY MAY BE PROVIDED BEYOND HOURS STATED		
Thur	11:00	00:00			
Fri	11:00	01:00			
Sat	11:00	01:00			
Sun	11:00	00:00			

Q Please describe any additional steps that you intend to take in order to promote the four licensing objectives if the proposed variation is granted:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 15)

b) The prevention of crime and disorder

- 1 THE PREMISES WILL ADOPT A PROOF OF AGE POLICY
- 2 ALL PRIVATE BOOKINGS FOR USE OF FACILITIES WILL BE RISK ASSESSED BY THE DESIGNATED PREMISES SUPERVISOR TO ENSURE ALL NECESSARY STEPS ARE TAKEN TO PREVENT NUISANCE, CRIME AND DISORDER
- 3 THE CONSTITUTION PROVIDES FOR DISCIPLINARY ACTION TO BE TAKEN AGAINST ANY MEMBER/ GUEST BREACHING RULES OF THE CENTRE.

c) Public safety

- 1 FIRE PROCEDURES WILL BE PRACTISED ON A REGULAR BASIS IN ACCORDANCE WITH COMPANY HEALTH & SAFETY POLICY
- 2 OCCUPANCY LIMITED TO 400 PERSONS OR SUCH OTHER NUMBER AGREED WITH THE FIRE SAFETY OFFICER AND NOTIFIED TO ALL RESPONSIBLE AUTHORITIES IN WRITING
- 3 GAS, ELECTRICAL AND FIRE SAFETY CERTIFICATES WILL BE ISSUED PERIODICALLY AND MADE AVAILABLE FOR INSPECTION ON REASONABLE NOTICE
- 4 UPHOLSTERY, CURTAINS, CARPETS OR OTHER DECORATION WILL BE TREATED WITH A FIRE RETARDENT AND A WRITTEN RECORD OF SUCH TREATMENT KEPT.

d) The prevention of public nuisance

- 1 CUSTOMERS WILL BE REQUESTED NOT TO TAKE ALCOHOL FROM THE PREMISES IN OPEN VESSELS
- 2 NOTICES WILL BE PROMINENTLY DISPLAYED REQUESTING PERSONS LEAVING TO DO SO QUIETLY
- 3 DURING REGULATED ENTERTAINMENT THE PERSON IN CHARGE WILL CONDUCT REGULAR ASSESSMENTS OF THE NOISE EMANATING FROM THE PREMISES AND TAKE APPROPRIATE STEPS TO MINIMISE ANY NOISE NUISANCE

e) The protection of children from harm

- 1 CHILDREN WILL BE ALLOWED ON THE PREMISES AS PERMITTED IN THE CONSTITUTION

Archdiocese of Liverpool
Proprietary Parish Centre
Forms of Consent

Schedule 2
Form of consent given by the person whom the applicant wishes to be the premises supervisor

I, ANTHONY TOLAND

[insert first names and surname of prospective premises supervisor]

hereby consents to being named as the premises supervisor in a new licence granted under paragraph 4 of Schedule 8 to the Licensing Act 2003 to

Archdiocesan Parish Centres Management Company Limited

in respect to the application to convert an existing justices' licence held by the applicant for

SACRED HEART SOCIAL CENTRE CLUB
WORTHY STREET, CHORLEY PR6 0NH.

[insert above the name and address of the parish centre]

if that application is successful.

Signed *[Signature]*

Dated 2/3/05

Schedule 3
Form of Consent given by the person who holds the existing licence

We, ANTHONY TOLAND / DAVID JOLLY

[inset full name(s) of existing licence holder(s)],

being the holder of an existing licence/existing licences,

JUSTICES ON LICENCE
4TH FEBRUARY 2004
LICENSING JUSTICES COURT HOUSE, ST THOMAS'S ROAD CHORLEY.

[insert name of licence(s), date of grant of the licence(s) and by whom grant(s) was/were made]

ANTHONY TOLAND / DAVID JOLLY

hereby consent(s) to the application by [insert full name or names of applicant] under paragraph 2 of schedule 8 to the Licensing Act 2003 for the grant of a new licence under paragraph 4 of that Schedule to succeed the said existing licence(s) held by me in respect of

[insert name of premises] SACRED HEART SOCIAL CENTRE CLUB.

Signed *[Signature]* *[Signature]*

Date 2/3/05

CONSTITUTION AND RULES

1. **NAME**
The name of the Centre is as stated above (The Centre).
2. **OBJECTS**
The parish is "the Church placed in the neighbourhoods of humanity.....a house of welcome to all and a place of service to all". The Centre is formed to foster this mission of the Church in the local community and to provide for the spiritual and cultural welfare of all people. It achieves this by providing the members with suitable facilities for meetings and social gatherings and spiritual, pastoral, educational and community development. All members are expected to recognise and respect the values and teachings of the Catholic Church which will be reflected in the character of The Centre's activities, its use and management.
3. **PREMISES**
A Justices' On Licence is held in respect of the duly designated part of the Centre at the address stated above. The Centre and all its assets are parochial property under the trusteeship of Liverpool Roman Catholic Archdiocesan Trust (the Trustees) registered charity no 232709 and the Parish Priest as their agent may at anytime and on any occasion deny the use thereof without assigning any reason.
4. **CONSTITUTION**
The Centre shall be a Proprietary Club of which the Trustees are the proprietor. The Trustees through the Parish Priest as their agent are solely responsible for providing The Centre's facilities, for all the expenses connected therewith, for the engagement, dismissal and payment of staff and for catering and all other matters which involve the expenditure of money. All monies arising from the activities of The Centre (other than the proceeds of gaming machines where The Centre is registered under the provisions of the Gaming Act 1968 Part 3 which shall be dealt with in accordance with Rule 15 of these Rules) shall after the deduction of legitimate costs, be applied by the Parish Priest for charitable purposes within the Parish.
5. **COMMITTEE**
5.1 The Parish Priest shall be the President of The Centre and shall administer The Centre through a committee of 4 members.
5.2 The appointment of a Manager/Licensee shall be by the Parish priest.
6. **DUTIES OF THE COMMITTEE**
6.1 The Committee shall meet as often as may be required by the Parish Priest.
6.2 The Committee shall undertake such administrative duties as may be required by the Parish Priest, including the admission of members, organising social occasions for members, fund raising and the promotion of objects tending to the benefit of members.
6.3 The Committee may appoint Sub-Committees for the performance of stated duties, and shall have the power to co-opt any member of The Centre to serve on such Sub-Committees.
6.4 The minutes of such Sub-Committees must be placed before the Committee for ratification.
7. **GENERAL MEETINGS**
7.1 A General Meeting of the members may be convened by the Parish Priest, after consulting the Committee, at any time by means of a notice being given to the members at least one week in advance, such notice to state the object of the meeting.
8. **MEMBERSHIP**
8.1 Full membership is open to all people over eighteen years of age and is subject to the approval of the Parish priest.
8.2 Junior Members may be admitted between the ages of 16 and 18 but may not be served with or consume intoxicating liquor.
8.3 All full members shall be eligible to vote at general meetings.
8.4 Fully paid-up members of those clubs participating in the Association of Church Clubs Limited may also be admitted to The Centre and may be supplied with intoxicating liquor.
8.5 The habitual use of the Parish Centre by non-members is strictly forbidden and the Manager/Licensee has authority to request any non-members to leave the premises. A member of The Centre is allowed to introduce a guest (maximum number of visits four per annum) but the member must inform the Manager/Licensee of the fact and must enter the name and address of the guest together with his/her own name in a book which shall be kept in the Parish Centre for that purpose.
9. **ELECTION OF MEMBERS**
9.1 Every candidate for membership of any kind shall:
i. be nominated by two members who shall vouch for his or her fitness for membership,
ii. pay the annual subscription as set by the committee,
iii. be approved by the committee, the Licensee and the Parish Priest.
9.2 Any member who shall be of the opinion that any candidate for membership would not be a desirable member shall notify the Licensee, giving the grounds of his objection.
9.3 All those who have satisfied the conditions of 9.1 above shall be members of The Centre and entitled to all the privileges of membership, and shall be deemed to have agreed to be bound by these Rules and by all bye-laws made in accordance with these Rules.
10. **PENALTIES, EXPULSION AND RESIGNATION OF MEMBERS**
10.1 The Parish Priest and the Licensee shall each have the power to expel any member who shall offend against the Rules of The Centre, or whose conduct shall in either of their opinion unfit him or her for membership of The Centre and their decision shall be final and have no right of appeal.
10.2 A member may resign their membership at any time by letter addressed to the Licensee. A member shall, notwithstanding his or her resignation, remain liable to pay all arrears of subscriptions due to the time of their resignation and shall not be entitled to have any subscriptions already paid refunded.
10.3 On change of address a member shall notify the Licensee in writing within 14 days.
11. **SUBSCRIPTIONS**
11.1 The financial year of The Centre shall commence on 1 January in each year and any subscriptions are due on that date.
12. **ARREARS OF SUBSCRIPTIONS**
12.1 Any member whose subscription is in arrears is automatically suspended from membership until the outstanding fee is paid up in full.
12.2 The subscription of any member who, through adverse circumstances, is unable to pay the same may be waived upon recommendation of the Committee.
12.3 On written notice being given to the Licensee, the Committee may recommend that the subscription be suspended of any member who, through sickness or residence out of town, is unable to enjoy the benefits of membership.
13. **OPENING HOURS**
13.1 The Parish Centre shall be open and closed at such hours as may from time to time be determined by the Parish Priest in consultation with the Committee.
13.2 The Parish Centre may be closed during Church Services and at any other times at the discretion of the Parish Priest.
14. **PERMITTED HOURS**
14.1 The permitted hours for the supply of intoxicating liquor in the Parish Centre shall be as may from time to time be determined by the Parish Priest in accordance with the provisions of the Licensing Act 1964 and as notified to the Clerk to the Licensing Justices. (To be reviewed)
14.2 The Manager/Licensee shall be in full charge of the bar and shall on reasonable grounds have the right to refuse to serve any persons.
15. **GAMING MACHINES**
When the Parish Centre becomes registered under the provisions of the Gaming Act 1968 Part III, the gaming machines installed on the premises shall be administered by the Committee. The profits of the gaming machines will form a fund to be known as "The Gaming Machine Fund" ("The Fund") and the following rules relating to such gaming machines shall apply:
15.1 The Fund shall be applied by the Committee for the benefit of the members of The Centre including the subsidising of The Centre's entertainment facilities and improvement to the premises at the Parish Centre for the benefit of the members.
15.2 The monies or other investments at anytime representing the Fund shall be held in a separate bank account from all other monies relating to the Parish Centre.
15.3 The accounts for the Fund will be available for inspection by the Police on reasonable request.
15.4 The Committee will arrange the maintenance of the gaming machines and pay rent as it falls due and must draw on the Fund for this purpose.
15.5 The Committee will prepare regulations relating to the use of the gaming machines and the procedure for emptying the cash boxes and will ensure that the emptying of the gaming machines is either performed in the presence of two serving committee members or by an agent authorised by the committee who is subject to a full audit procedure.

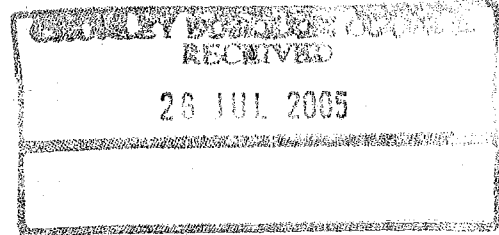
LICENSING CONSULTANCY SERVICES

5 Pine Grove
Ormskirk
Lancashire
L39 2YS

Tel: 07801 356700
Fax: 01695 575557

25/07/2005

The Licensing Manager
Licensing Unit
Chorley Borough Council;
Town Hall
Chorley
Lancashire
PR7 1DP



Dear Sir/Madam

**RE: LICENSING ACT 2003 –
SACRED HEART PARISH CENTRE, WORTHY STREET, CHORLEY**

Please find attached application for the **CONVERSION AND VARIATION** of a justices licence to a premises licence in respect of the above licensed premises.

Kindly acknowledge receipt.

Yours faithfully

G. Sumner ABII

Licensing Consultant

Member



2005


e-mail: lcs@sumner168.freeserve.co.uk

At the Transfer Sessions (~~of the within-mentioned Justices' Licence~~) holden at the Court House, St. Thomas's Square, Chorley, on the 1st day of March 19 89 for the Division of Chorley in the County of Lancaster.

The Licensing Justices for the said Division hereby grant to Anthony TOLAND & Jean DUXBURY (hereinafter called the licensee) of Sacred Heart Social Centre Club a justices' licence by way of transfer of the licence within contained in substitution for the last mentioned licensee and the licence so granted shall have effect from this day until the fourth day of April, 19 92.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices




At the Transfer Sessions (~~of the within-mentioned Justices' Licence~~) holden at the Court House, St. Thomas's Square, Chorley, on the 8th day of JANUARY 1992 for the Division of Chorley in the County of Lancaster.

The Licensing Justices for the said Division hereby grant to DAVID JOLLEY & ANTHONY TOLAND (hereinafter called the licensee) of The Sacred Heart Social Centre Club a justices' licence by way of transfer of the licence within contained in substitution for the last mentioned licensee and the licence so granted shall have effect from this day until the fourth day of April, 1995.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices



PROTECTION ORDERS

Before the Magistrates' Court for the Division above mentioned sitting at the Court House, St. Thomas's Square, Chorley, on the _____ day of _____ 19 _____

The said Court, being satisfied that _____ of _____ is a person to whom the licensing justices could grant a transfer of the within written licence, hereby grant to him the same authority as that conferred by the said licence upon the holder thereof until the conclusion of the second licensing sessions begun after the date hereof unless such licence shall be sooner transferred or removed.

Given under the official stamp of the Court, which is hereby verified by me.

Clerk to the Justices.

Before the Magistrates' Court for the Division above mentioned sitting at the Court House, St. Thomas's Square, Chorley, on the _____ day of _____ 19 _____

The said Court, being satisfied that _____ of _____ is a person to whom the licensing justices could grant a transfer of the within written licence, hereby grant to him the same authority as that conferred by the said licence upon the holder thereof until the conclusion of the second licensing sessions begun after the date hereof unless such licence shall be sooner transferred or removed.


Given under the official stamp of the Court, which is hereby verified by me.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the 1st February, 1989. for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 92.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices




At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the 1 FEB 1995 for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 1998.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices




At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the 4 FEB 98 for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 18 2001.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices

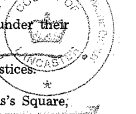


At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the 7 Feb 2001 for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 18 2007.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices

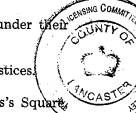


At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the 04/02/01 for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 2007.

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

W. J. H. H.
Clerk to the Licensing Justices



At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me,

RENEWALS

of the within-mentioned Justices' Licence.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me, _____

Clerk to the Licensing Justices.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me, _____

Clerk to the Licensing Justices.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me, _____

Clerk to the Licensing Justices.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me, _____

Clerk to the Licensing Justices.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Given under the official stamp of the Licensing Justices, which is hereto affixed under their authority by me, _____

Clerk to the Licensing Justices.

At the General Annual Licensing Meeting holden at the Court House, St. Thomas's Square, Chorley, on the _____ for the Division of Chorley, in the County of Lancaster.

The Licensing Justices for the said Division hereby grant a justices' licence by way of renewal of the licence within contained, and the licence so granted shall be in force until the fourth day of April, 19 _____

Justices' Licence
Intoxicating Liquor



Licence No. 223

COUNTY OF LANCASTER
PETTY SESSIONAL DIVISION OF CHORLEY

LICENSING ACT, 1964

Transfer Sessions

At the ~~General Annual Licensing Meeting~~ holden at the Court House, St. Thomas's Square, Chorley, on the 16th day of ~~February~~ November, 1988, for the Division of Chorley in the County of Lancaster.

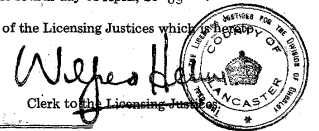
The Licensing Justices for the said licensing district hereby grant to ANTHONY TOLAND

(hereinafter called the licensee) of Brooke Street/Worthy Street, Chorley, ~~by way of renewal~~, this justices' on-licence authorising him to sell by retail at the premises known as SACRED HEART SOCIAL CENTRE CLUB intoxicating liquor of all descriptions for consumption ~~either on or about~~ the premises.

The owners of the premises in respect of which this licence is granted are Trustees of the Roman Catholic Archdiocese of Liverpool

This licence shall be in force from the date hereof until the fourth day of April, 19 89

Given under the official stamp of the Licensing Justices which is hereby affixed under their authority by me,



CONDITIONS subject to which the within-mentioned licence is granted:-

SEE SHEET ATTACHED:

NOTE—this licence should be carefully preserved and should be forwarded to the Clerk to the Licensing

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